To use the **MULTIMEDIA PROJECTOR**
- To turn the projector on, touch the **ON** button - allow to warm up
- To turn the projector off, touch the **OFF** button

To project the **COMPUTER**
- Make sure computer is powered on
- Touch the **PC** button

To project the **VCR**
- Make sure VCR is on and playing tape
- Touch the **VCR** button

To project the **DOCUMENT CAMERA**
- Make sure power is on—switch on top/right of unit—and light arms are unfolded
- Press the **Doc Cam** button

To adjust **AUDIO VOLUME**
- Press/hold up and down arrows
Support & Training
Contact Classroom Support at 895-0771 for:
* Help over the phone
* A specialist to visit your location
* Training for instructors or students
Support is available Monday - Friday 8 a.m.-10 p.m.

Scheduling
To schedule a TEC during Spring or Fall semesters, contact the administrative staff in your department. Non-academic units may contact the Scheduling Coordinator at 895-2980 to reserve the room.

Computer
Computers in this room will not require a login. Restart the computer if there is a login prompt. Laptop support for PCs and Macintosh computers are provided (15 Pin VGA Connector and Audio Connector) – Macintosh adaptors may be necessary.

Software
Applications:
* Adobe Acrobat Reader
* Adobe Photoshop
* Dreamweaver
* DVD Player software
* SPSS for Windows
* Symantec Antivirus Client

Internet Tools:
* Internet Explorer
* Netscape
* Firefox
* Secure File Transfer Client (SFTP)
* Secure Shell Client (SSH)
* WS_FTP 95LE (FTP)

Microsoft Office 2003:
* Microsoft Access
* Microsoft Excel
* Microsoft PowerPoint
* Microsoft Word

Multimedia Tools:
* QuickTime Player
* RealPlayer
* Winamp
* Windows Media Player
* iTunes

Other:
* Windows XP Professional
* Power Archiver (Compression utility)
* Java 2 Runtime environment

Requesting Software Install
To request new or different authorized software in this TEC, contact Classroom Support at 895-0771.
We WILL NOT install software that includes any of the following:
• Shareware without purchases or licenses
• Demo Software
• Unlicensed software of any kind
• Software that interferes with the operation of computer