From: http://hr.unlv.edu/search/search-class.html

The hiring of classified employees is outlined on the Human Resources website as follows:

1. Explore your recruitment options and follow the steps to fill the position.

   - **Open competitive recruitment**
     Open competitive recruitments are announced to the general public and are typically posted for a period of two weeks. Internal applicants are welcome to apply; however they are given no preference and must fulfill the testing requirements or transfer scores (if applicable).

   - **Sharing an open competitive recruitment**
     A department may share a certified list of eligible candidates with a department that has just completed an open competitive recruitment for the same job classification.

   - **Internal recruitment**
     Internal recruitments are posted on UNLV’s website for one week and are available to individuals who currently work for UNLV and who have at least six months of continuous service in the classified system.

   - **Recruitment from a state list**
     A state list is a listing of individuals who have applied for a specific classification within Southern Nevada and who have met minimum qualifications and passed the applicable exam. State lists consist of names and contact information of eligible individuals. They may be ranked or unranked based on the job classification.